## For Coaches, Managers, Team Recorders and/or Team Reporters



You would have an existing Dribl member profile as a result of being registered in Dribl as a Coach or Manager or Player in a competition during any season, but your account has not yet been activated.

## To activate a Dribl account, complete the following steps carefully:

- 1. Download the Dribl app from the **App Store** (iPhone) or **Google Play Store** (Android). *If you already have the Dribl app installed on your phone, it is advised to delete it and then download and install the latest version*
- 2. Once the app has been installed, proceed to open it.
- 3. Tap **Sign Up** to begin.
- 4. Enter an **email address** and then tap **Next** The email address is your own unique login account to access Dribl and can only be used with a single Dribl account. Be sure to use the same email address that was used when you first registered via the <u>Dribl Store</u>.
- 5. Enter a **password** and then tap **Next**. The password needs to be at least six (6) characters.
- 6. Enter the 4-digit **verification code** that was sent to your email address to validate your account. If you don't receive the verification email within a few minutes, check your spam mailbox in case it has been caught there.
- 7. Your Dribl account is activated once you have verified your email address. Tap Next.
- 8. Select your profile and then tap **Next**.

**IMPORTANT:** You may be presented with multiple profiles which could include those of family members. This will occur if each of them is registered via the <u>Dribl Store</u> using your email address. It is important to only select your profile and not that of another member. If your profile is not listed, tap **None of these profiles are mine** and continue to <u>create a new profile</u> for yourself.

- Enter your First Name and Last Name to verify that it matches the selected profile.Tap Next.
- 10. Enter your **Date of Birth** to verify that it matches the selected profile. Tap **Next**.
- 11. Upon successful validation, your Dribl account and profile is successfully created. Tap **Finish** to complete the process.

## Once your account has been activated, depending on the role assigned to you, you will be able to...

- Manage match sheets as part of game day administration.
  - Submit your team members prior to any game.
  - o Confirm the opposition prior to any game.
  - o Enter your game's score at the conclusion of each game.
- View match schedules, results, and league ladders.
- Follow your favourite teams and leagues for competitions that are managed in Dribl